



JOB DESCRIPTION – Facilities / Groundskeeper

Qualities:

The role of the groundskeeper / facilities is to provide daily support to the facilities manager in making sure that the grounds meet expectations and to support the program with their activities.

The individual selected for this role must be a born-again Christian, agrees with the camp's statement of faith, and is in active fellowship in his / her church. Ideally, this individual has been involved in camp work in the past. This individual will be an excellent role model to all staff in the way they conduct themselves throughout their time of active service while at camp.

Skills:

The successful applicant will be comfortable working with and around large groups of young people. He / She will have communication and interpersonal skills, so that he / she is comfortable working with others in support roles or director program roles. The individual will like working with facilities/maintenance-type projects.

Duties:

- ✓ Assist with renovation of cabins and other facilities, as needed
- ✓ Assist with campfire preparations
- ✓ Assist with the daily monitoring and testing of the water system
- ✓ Ensure garbage and recycle is picked up / processed on a needed basis
- ✓ Assist with emergencies – generators, toilet clogs, water supply, etc.
- ✓ Assist with cleanup of grounds.
- ✓ Assist in planning and doing work projects and daily tasks related to operating a commercial recreational camp and conference centre facility such as plumbing, heating, air conditioning, electrical, carpentry, vehicle maintenance, farming operations, water treatment systems, water well operations, equipment operations, site enhancements and landscaping.
- ✓ Assist the Site and Facilities Team in ensuring that all of the facilities and program activity areas are functioning and safe for all our guests.
- ✓ Cut grass and needed landscaping
- ✓ Assist with weekly BBQ (as needed / directed)
- ✓ Prepare campsites for Hobo breakfast / dinners.
- ✓ In partnership with facilities manager, work with program directors on a weekly / daily basis to ensure that different programs have needed supplies for activities
- ✓ Chalk lines for sports fields
- ✓ Other projects / duties at the direction of the facilities manager
- ✓ Assist with parking and organization of campers for registration days
- ✓ Participate in and potentially lead staff devotions, in partnership with the executive director

PERSONAL CHARACTER TRAITS

Passionate about pursuing Jesus – You have a deep relationship with Christ that is modeled through character and competence. You have strong spiritual disciplines. Your faith is part of your everyday life. You strive to live it out practically, authentically and humbly.

Passionate about helping other pursue Jesus – You have an understanding of people and how to align them in pursuing wholeness with Jesus. You believe in the future of Rivers Edge Camp & Retreat Centre. You take your responsibilities seriously.

GUIDING PRINCIPLES:

Called - Have a deep purpose about your life that flows from a strong awareness that God has directed you to serve Him by using your passion and giftedness.

Character - Have demonstrated a high moral integrity that exhibits itself in your personal life, your spiritual life, and your relational life. In other words, you are truthful, faithful, sincere, hardworking—a person worthy of respect.

Committed - Displaying a spiritual authenticity through a mature and consistent commitment to Christ and His kingdom purposes.

Compatible - Be a good ministry fit, a relational fit, and a skill fit with the Rivers Edge Service Team.

Coachable - Be aware of your own limitations and inadequacies and eager to learn and to improve. In other words, you will never stop learning as a person.

Competent - Demonstrates a high degree of effectiveness in your previous roles and continues that high level of proficiency at Rivers Edge.

Congruent - A strong supporter of the Camp's position in relationship to the denomination, and willing to work in cooperation with the statement of faith and the policies and procedures of the Evangelical Missionary Church of Canada and its doctrinal views which are in harmony with this ministry and the Leadership Team Leader.