



JOB DESCRIPTION – Cabin Leader (Program Staff)

Qualities:

This position is a residential cabin leader position that includes overseeing program activities for children, youth and adults; and serving as a cabin leader for children and youth under 18 years of age. The cabin leader's primary duties consist of supervising children and youth, and leading sports, crafts, games and other recreational activities. The cabin leader will reside onsite.

The individual selected for this role must be a born-again Christian, agrees with the camp's statement of faith, and is in active fellowship in his / her church. Ideally, this individual has been involved in camp work in the past. This individual will be an excellent role model to all staff in the way they conduct themselves throughout their time of active service while at camp.

REPORTS DIRECTLY TO: Program Director / Summer Director

MINIMUM REQUIREMENTS, KNOWLEDGE AND EXPERIENCE:

- Assistant leader age requirement 15 or older (some camps require 16+)
- Senior leader age requirement 18 or older
- Current standard first aid and CPR level C (preferred - camp provided)
- Previous experience in childcare and youth management
- Able to produce a current vulnerable sector check

DUTIES AND RESPONSIBILITIES:

- Providing a variety of supervision for program activities including archery, high ropes, and related activities during the summer camp season.
- Leading activities and cabin leading for summer campers.
- Leading wide games, orienteering, trail hikes, other sporting activities, helping in the dish pit, setting up and tearing down for special events and programs, and providing guidance in support of Biblical principles.
- Lead cabin devotions and cabin Bible studies
- Participate in daily life with your cabin group and meet camper needs
- Supervise campers and manage discipline
- Mentor a leader in training, if applicable
- Know the schedule and be on time for every activity
- Lead or assist in the implementation of camp activities
- Maintain order of activity materials and inventory. Show responsibility with equipment use and oversee restocking of materials as needed.
- Report any accidents or incidents to the appropriate staff.
- Clean and organize area of responsibility at the end of each session
- Attend and participate (possibly lead) in the daily devotion time with the other support staff
- Other tasks as assigned

PERSONAL CHARACTER TRAITS

Passionate about pursuing Jesus – You have a deep relationship with Christ that is modeled through character and competence. You have strong spiritual disciplines. Your faith is part of your everyday life. You strive to live it out practically, authentically and humbly.

Passionate about helping other pursue Jesus – You have an understanding of people and how to align them in pursuing wholeness with Jesus. You believe in the future of Rivers Edge Camp & Retreat Centre. You take your responsibilities seriously.

GUIDING PRINCIPLES:

Called - Have a deep purpose about your life that flows from a strong awareness that God has directed you to serve Him by using your passion and giftedness.

Character - Have demonstrated a high moral integrity that exhibits itself in your personal life, your spiritual life, and your relational life. In other words, you are truthful, faithful, sincere, hardworking—a person worthy of respect.

Committed - Displaying a spiritual authenticity through a mature and consistent commitment to Christ and His kingdom purposes.

Compatible - Be a good ministry fit, a relational fit, and a skill fit with the Rivers Edge Service Team.

Coachable - Be aware of your own limitations and inadequacies and eager to learn and to improve. In other words, you will never stop learning as a person.

Competent - Demonstrates a high degree of effectiveness in your previous roles and continues that high level of proficiency at Rivers Edge.

Congruent - A strong supporter of the Camp's position in relationship to the denomination, and willing to work in cooperation with the statement of faith and the policies and procedures of the Evangelical Missionary Church of Canada and its doctrinal views which are in harmony with this ministry and the Leadership Team Leader.