



## ***JOB DESCRIPTION – Audio / Visual Technician***

### **Personal Qualities:**

The role of the audio visual technician is to fulfill the sound and visual needs of the different camps throughout the summer camp season.

The individual selected for this role must be a born again Christian who is mature in the faith, who agrees with the camp's statement of faith, and who is in active fellowship in his or her local church. Ideally, this individual has been involved in camp work in the past. This individual will be an excellent role model to all staff in the way they conduct themselves throughout their time of active service while at camp.

### **Skills:**

The successful applicant will have strong communication and interpersonal skills. (S)he should be proficient with using and be comfortable with using the computer in general. (S)he will facilitate all audio/visual aspects relating to each of the camps. (S)he will report to the summer director.

**Requirements:** It is preferred that the successful candidate have a background / taken courses for audio / visual tools. The successful candidate should have experience in editing digital photographs and videos. (S)he should have experience with video editing software such as adobe premiere/final cut pro etc, and the use of photo editing software such as adobe photoshop.

### **Duties:**

- ✓ Work with the General Director for any special projects that need to be completed
- ✓ Assist camp program directors during chapel sessions with music / slideshows, etc. as needed
- ✓ Take pictures throughout the week of camp activities
- ✓ Take camp pictures (entire camp and cabin) each week for overnight camps, and order for campers to take home
- ✓ Compile pictures / videos to create closing program slideshow
- ✓ Assist office administrator with compiling / publishing a newsletter the last week of July and the last week of August
- ✓ Work with the website coordinator to have available / publish video for each of the camps online prior to the end of the following week for each of the weeks of summer camp
- ✓ Upload pictures to the designated camp site(s) for storage of pictures / videos
- ✓ Update social media sites (i.e. Instagram, Facebook, etc.) regularly throughout the summer, and create a folder for each camp on Facebook, and post pictures the following week of camp.
- ✓ Run video, audio, screen projectors and related equipment for any live events both indoor and outdoor throughout Rivers Edge Campus.
- ✓ Create a video to produce the best video footage from the whole summer to produce a high energy 2-minute video to promote the following year's summer camp.
- ✓ In partnership with the General Director, update website to feature current pictures

- ✓ Other duties as assigned
- ✓ Attend and participate (possibly lead) in the daily devotion time with the other support staff

## PERSONAL CHARACTER TRAITS

**Passionate about pursuing Jesus** – You have a deep relationship with Christ that is modeled through character and competence. You have strong spiritual disciplines. Your faith is part of your everyday life. You strive to live it out practically, authentically and humbly.

**Passionate about helping other pursue Jesus** – You have an understanding of people and how to align them in pursuing wholeness with Jesus. You believe in the future of Rivers Edge Camp & Retreat Centre. You take your responsibilities seriously.

## GUIDING PRINCIPLES:

**Called** - Have a deep purpose about your life that flows from a strong awareness that God has directed you to serve Him by using your passion and giftedness.

**Character** - Have demonstrated a high moral integrity that exhibits itself in your personal life, your spiritual life, and your relational life. In other words, you are truthful, faithful, sincere, hardworking—a person worthy of respect.

**Committed** - Displaying a spiritual authenticity through a mature and consistent commitment to Christ and His kingdom purposes.

**Compatible** - Be a good ministry fit, a relational fit, and a skill fit with the Rivers Edge Service Team.

**Coachable** - Be aware of your own limitations and inadequacies and eager to learn and to improve. In other words, you will never stop learning as a person.

**Competent** - Demonstrates a high degree of effectiveness in your previous roles and continue that high level of proficiency at Rivers Edge.

**Congruent** - A strong supporter of the Camp's position in relationship to the denomination, and willing to work in cooperation with the statement of faith and the policies and procedures of the Evangelical Missionary Church of Canada and its doctrinal views which are in harmony with this ministry and the Leadership Team Leader.